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ST JOSEPH'S UNIVERSITY

Ref: SJU/RO/STA/14/2025-26

September 26, 2025

Note to All Teaching and Non-teaching Staff - Convocation 2025

The Second Annual Convocation of the University will be held on September 27, 2025. The convocation programme for PG students will be conducted from 07:00 AM to 02:30 PM and for UG students from 03:00 PM to 10:00 PM.

It is a regular working day for all the teaching and non-teaching staff of the University. All staff, including those not assigned any duty, are required to punch in for 7 hours at the biometric devices located in the Vice-Chancellor's chamber on this day. Any faculty member who is taking leave on this day should get prior permission from the Vice-Chancellor. All teachers assigned duty in various committees should report for duty as notified earlier in the Final Committee List or as instructed by the Committee Coordinators.

PG Coordinators will need to be present during the morning session for PG students. HoDs will need to be present during the evening session for UG students.

Core Committee Coordinators, University officials, Deans and Associate Deans are required to be present during both the morning and evening sessions.


REGISTRAR

To,

All staff of the University

Cc,

- Deans & HoD's
- Website
- IT Cell

REGISTRAR
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P. B. 27094
36, Lalbagh Road
Bengaluru - 560 027